

**SECTION - I**

**NOTICE INVITING TENDER (NIT)**

**Bid Number: GEM/2022/B/2845898 dated  
12.12.2022**

**Notice inviting tender (NIT)**

1. Online electronic bids for **Mega Risk Policy for THDCIL Hydro Power Stations (For one year from 01.04.2023 to 31.03.2024 (midnight))** on open Tender Basis through GeM Portal, are invited for and on behalf of THDC India Limited from all 32 Non-Life Insurance Company Registered with IRDA with details as under:

<b>I</b>	<b>Tender Reference No.: THDC/NCR/CC-446 GeM Bid No: GEM/2022/B/2845898 dated 12.12.2022</b>
<b>II</b>	<b>Mode of tendering:</b> E-tendering (Online Part I QR & Techno-Commercial Bid and Part II–Price Bid through GeM Portal)
<b>III</b>	E-Tender No. THDC/NCR/CC-446
<b>IV</b>	<b>Scope of Services:</b> Please refer the Bid Document
<b>V</b>	<b>Period of Contract:</b> 01 Year (from <b>01.04.2023 to 31.03.2024 (mid night)</b> )
<b>VI</b>	<b>Tender View Date &amp; Time:</b> 12.12.2022 from 1800 hrs
<b>VII</b>	<b>Period of Bid Validity:</b> 150 days
<b>VIII</b>	<b>Last date of Receipt of clarification on Bid Document:</b> 24.12.2022
<b>IX</b>	<b>Dead line for receipt of “Specified documents (Current GST registration no., PAN no., Notarized Power of attorney, IRDA registration certificate, Integrity Pact &amp; Self declaration – Form-E)” in sealed envelopes (Offline submissions) at THDCIL’s address:</b> 12.01.2023 upto 11:00 hrs at office of “Chief General Manager (Incharge-NCR/Contracts), THDCIL’s NCR office, Plot No. 20, Sector-14, Kaushambi, Ghaziabad – 201010 (UP), email: <a href="mailto:corpcontract@thdc.co.in">corpcontract@thdc.co.in</a>
<b>X</b>	<b>Pre-bid Conference:</b> Representatives of interested bidders may attend the pre-bid meeting to be held on 27.12.2022 at 1100 hrs through video conferencing on Microsoft platform, for which an invite link will be shared with the prospective bidder at their official email ID at later stage.
<b>XI</b>	<b>Date of closing of online e-tender submission of Techno-Commercial Bid &amp; Price Bid 12.01.2023 upto 1100hrs</b>

<b>XI</b>	<p><b>Venue, Time and date of bid opening:</b>  <b>Venue:</b> “7<sup>th</sup> Floor, Conference Hall, THDCIL’s NCR office, Plot No. 20, Sector-14, Kaushambi, Ghaziabad – 201010 (UP),</p> <p><b>Time and Date :</b>  Part I - QR &amp; Techno-Commercial bid : <b>12.01.2023</b> at <b>1130hrs</b>  Part II -Price Bid [Date &amp; Time to be intimated later to the bidders whose QR &amp; Techno-Commercial Bids is found responsive]</p>
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## 2. Registration Process and Preparation for E-Tender

This is an e-tendering event of THDCIL. The e-tendering service provider is Government e-Marketplace portal. Bidders are requested to read the terms & conditions of the tender, before submitting their online tender.

<b>A</b>	<p><b>Process of E-tender:</b>  The complete RFP/Bidding Document is available on GeM Portal website. The bidders may download the RFP/Bidding Documents accordingly after vendor registration on GeM. The bidders are advised to visit GeM Portal website for vendor registration.</p>
<b>B.</b>	<p>E-tender cannot be accessed after the due date and time of closing of online e-tender for submission of QR &amp; Techno-Commercial Bid &amp; Price Bid mentioned in the NIT</p>
<b>C</b>	<p>The online tender should be submitted strictly as per the terms &amp; conditions and procedures laid down on the GeM Portal website.</p>
<b>D</b>	<p>All future amendments/corrigendum/addenda/clarifications, if any, shall be uploaded on the GeM portal only and not in the Newspaper. Bidders shall keep themselves updated with all such amendments/corrigendum/addenda/clarifications.</p>

3. Bids of only those Bidders who are meeting the Qualification Requirements will be considered for evaluation and award of the Contract.
4. In the event of the specified date for the submission of bids being declared a holiday for the Client, the hard copies of the “**specified documents**” will be received up to the specified time on the next working day. However, the date and time for online submission of the bids shall continue to be the date and time specified above or any amendment for the same.
5. Hard copy(ies) of the “**Specified documents**” received by the Client after the deadline for submission of bids will be considered as late Bids even if the Bidder has uploaded the bid within the stipulated deadline. In such a case, the bids (incl. attachments) of the bidder shall not be opened on GeM portal by the client.
6. At any time prior to the deadline for submission of bid, the client may amend the

Tender Document by issuing corrigendum / addenda which shall be notified on GeM portal. Therefore, the bidders are advised to visit the site regularly before deadline for submission of bids.

7. The Terms & Conditions of Mega Risk Insurance policy uploaded on GeM portal shall replace/supersede the General Terms & Conditions (GTC) including SLA of GeM portal and the contract shall be governed by Terms & Conditions of RFP/Bidding document only.
8. The bids, as well as all correspondence and documents exchanged by the bidders and the Client, shall be in the English language.

For & on behalf of THDC India Ltd.

Chief General Manager (I/c-NCR/Contracts)  
THDCIL office, Plot No. 20, Sector-14  
Kaushambi, Ghaziabad – 201010  
Uttar Pradesh (India)  
Email: [corpcontract@thdc.co.in](mailto:corpcontract@thdc.co.in)